



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** December 14, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of December 19, 2016

<b>December 19, 2016 Monday</b>	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Dodge County Admin Building 127 E. Oak St, Rm H & I, Juneau
	Sheriff's Civil Service Commission	5:15 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Bridges Library System 741 N. Grand Ave, Rm 210, Waukesha
<b>December 20, 2016 Tuesday</b>	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Sheriff's Civil Service Commission	5:15 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
<b>December 21, 2016 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>December 22, 2016 Thursday</b>	No Scheduled County Meetings		
<b>December 23, 2016 Friday</b>	Holiday! Courthouse Closed		
<b>December 24, 2016 Saturday</b>	No Scheduled County Meetings		
<b>December 25, 2016 Sunday</b>	No Scheduled County Meetings		



# *Intercounty Coordinating Committee*

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties

## **MEETING AGENDA & PROGRAM**

<b>DATE:</b>	December 19, 2016
<b>TIME:</b>	9:30AM
<b>PLACE:</b>	Dodge County Administration Building 1st Floor Auditorium, Rooms H & I 127 East Oak Street, Juneau WI 53039

(Updates in Process)

**Officers:**

**Chairman**

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

**Vice Chairman**

Vern E. Gave  
400 Dewitt Street  
Portage, WI 53901

**Secretary / Treasurer**

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

**Columbia County**

Vern E. Gave  
400 Dewitt Street  
Portage, WI 53901

**Dodge County**

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

**Green Lake County**

Harley Reabe  
N5878 Lakeview Dr  
Green Lake, WI 54941

**Jefferson County**

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

**Marquette County**

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53916

**Sauk County**

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

Mailing Address: UW-Extension  
127 E Oak Street  
Juneau, WI 53039

9:00AM Gathering

9:30AM Call to Order

Pledge of Allegiance

Certification of Open Meeting Notice

Adoption of Agenda

Approval of Previous Meeting Minutes Reports from  
Visiting Legislative Officials Update of County Issues -

WCA

Open Discussion of County Issues

Program Topics:

Trends and Topics in Economic Development

Presenter: Melissa Hunt, Regional Econ. Dev. Director

Wisconsin Economic Development Corporation

Presenter: Jason Scott, Regional Econ. Dev. Director

Community Development Director, WEDC

Open Discussion of County Issues

Adjourn

# **SHERIFF'S CIVIL SERVICE COMMISSION AGENDA**

**JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM**

**5:15 P.M.**

**411 S. CENTER AVENUE, JEFFERSON, WI 53549**

**CHRISTINE SPANGLER, CHAIR, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON**

**Monday, December 19, 2016**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:15 p.m. - 5:30 p.m. - Briefing on Candidates

5:30 p.m. - 6:00 p.m. - Candidate

6:00 p.m. - 6:30 p.m. - Candidate

6:30 p.m. - 7:00 p.m. - Candidate

7:00 p.m. - 7:30 p.m. - Candidate

7:30 p.m. - 8:00 p.m. - Candidate

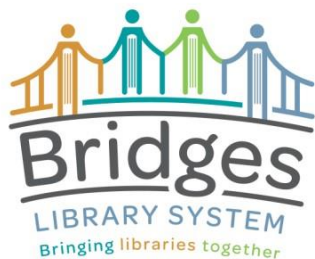
8:00 p.m. - 8:30 p.m. - Candidate

8:30 p.m. - 9:00 p.m. - Scoring of candidates

7. Adjourn

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Monday, December 19, 2016**  
TIME: **6:00 p.m.**  
PLACE: **Bridges Library System**  
**741 N. Grand Avenue, #210**  
**Waukesha, WI 53186**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

### AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of November 2016 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director, Act 150 Committee
8. Approve Intersystem Agreements with Arrowhead Library System, Milwaukee County Library System, Monarch Library System, South Central Library System, and Winnefox Library System – Action
9. Approve Presenter Agreement - Action
10. Appoint Nominating Committee – Action
11. Bridges Library System Board Meeting Schedule for 2017 - Action
12. Director Evaluation – Action  
The board will convene in closed session pursuant to section 19.85(1)(c) of the Wisconsin Statutes to consider employment and compensation for the Director of the Bridges Library System. Following the closed session, the Board will reconvene in open session to continue with the balance of the agenda.
13. Director's Goals for 2017 – Action
14. Confirmation of Next Meeting: Tuesday, January 17, 2017 (Bridges Library System Office)
15. Adjournment

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112**  
**Jefferson, WI 53549**

**Tuesday, December 20, 2016 @ 8:30 a.m.**

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval November 15, 2016 minutes
7. Communications
8. Discussion and possible action to re-title the Business Relations/Marketing Manager in Economic Development
9. Discussion and possible action to recommend the reclassification of an Accountant I position at Human Services
10. Discussion and possible action to recommend the reclassification of the Administrative Services Division Manager position at Human Services
11. Discussion and possible action to recommend the reclassification of the Medical Office Assistant at Human Services
12. Discussion and possible action to recommend an amendment to Personnel Ordinance HR0645, Holidays, to extend the 10 floating holidays to the Jail Food Services Supervisor position
13. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of two employee disciplines. *Note: The Human Resources Committee will be serving as the Civil Service Grievance Committee for the employee discipline during the closed session.*
14. Reconvene into open session for action regarding items discussed in closed session
  - a. Employee Discipline one
  - b. Employee Discipline two
15. Review of October, 2016, Monthly Financial Report for Human Resources and Safety
16. Report from Human Resources Director:
  - a. November monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence approvals
  - e. Employees provided additional steps, benefits and/or bonuses
17. Set next meeting date and agenda items
18. Adjournment

**Next scheduled meeting: Tuesday, January 17, 2017 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

# **SHERIFF'S CIVIL SERVICE COMMISSION AGENDA**

**JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM**

**5:15 P.M.**

**411 S. CENTER AVENUE, JEFFERSON, WI 53549**

**CHRISTINE SPANGLER, CHAIR, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON**

**Tuesday, December 20, 2016**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:15 p.m. - 5:30 p.m. - Briefing on Candidates

5:30 p.m. - 6:00 p.m. - Candidate

6:00 p.m. - 6:30 p.m. - Candidate

6:30 p.m. - 7:00 p.m. - Candidate

7:00 p.m. - 7:30 p.m. - Candidate

7:30 p.m. - 8:00 p.m. - Candidate

8:00 p.m. - 8:30 p.m. - Candidate

8:30 p.m. - 9:00 p.m. - Scoring of candidates

7. Adjourn

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

***Jefferson County Land & Water Conservation Committee Agenda***  
***"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse***  
***311 S Center Ave, Rm 112***  
***Jefferson, WI 53549-1701***

***Wednesday, December 21, 2016 @ 8:00 am***

***Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep) and Margaret Burlingham (Public Member)***

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the December Agenda
5. Approval of the November 16, 2016 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) December 2016 Report
  - WI Land+Water Annual Dues
  - Information on the WI Land+Water Annual Conference
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Wisconsin's Healthy Lakes Implementation Plan & Resolution
10. Discussion on County Farm Lease Extension
11. Discussion on Hoard's Dairyman Manure Pit Repair Plan & Test Addendum
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (October)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
17. Discussion on Marketing Farmland Conservation Easements
18. Discussion and Possible Action on an Application Period for the PACE Program
19. Discussion on Items for the Next Agenda
20. Next Scheduled Meeting:
  - February 22, 2017 @ 8:00 am in Room 112
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.